



TINTSWALO
SUMMER HOUSE

CONFERENCE



Come on in, hot stuff...



CONFERENCING AT SUMMER HOUSE

Welcome to Tintswalo Summer House, where the enchantment of history matches the luxury of indulgence!

We are excited to have you as our esteemed guests, embarking on a journey that promises to transcend the ordinary. Our team is dedicated to ensuring your stay goes above and beyond expectations.





THE ESSENTIALS

Guests check in on the first day at 15:00, allowing ample time to relax in your room, connect in the hotel lounge area, enjoy a dip in the heated pool or take a walk along the nearby beach.

Canapés and cocktails are served daily, between 17:00 and 18:00.

On the arrival night, guests can opt for a braai outside around the pool or a relaxed in-house dinner. Our shuttle will also be available to take guests to Simon's Town, Noordhoek and Kalk Bay should they wish to dine out.

Breakfast is served daily, between 07:00 and 10:00.

Depending on your itinerary, the conference programme may be set around your plans for the day.

Check-out on the last day is at 10:00. Please let us know in advance if airport transfers or shuttle services need to be arranged.

TWO-NIGHT CONFERENCE STAY

Designed for intimate corporate gatherings, the package includes exclusive use of the hotel and its **12 guest suites**, with conferencing available for **up to 40 delegates** in the Glass Room.

ACCOMMODATION

- Two nights' accommodation in 12 guest suites
- Double or twin occupancy available
- Daily breakfast
- Pre-dinner canapés and Cocktail of the Day served every afternoon

CONFERENCE

- Exclusive use of the Glass Room for conferencing
- Conference tables and seating
- Tintswalo-branded notepads and pens
- Still, sparkling and fruit-infused water
- Mints, sweets and nuts on conference tables
- Flexible room layout to suit your programme

The package includes exclusive use of the hotel with accommodation for up to 24 overnight guests. Additional non-residential delegates may be accommodated for conference attendance, subject to venue capacity and charged at the applicable day delegate rate.



CONFERENCE DAY REFRESHMENTS & DINING

Mid-Morning Break

Fresh juices, still and sparkling water, tea and coffee, with a selection of snacks.

Two-Course Lunch

Served family-style in the Eatery, Bar or garden, depending on the day's programme.

Afternoon Tea Break

Tea and coffee, fresh juices, water and a selection of snacks.

Pre-Dinner Canapés & Cocktail of the Day

Served before dinner as part of the standard Tintswalo guest experience.

Three-Course Dinner

A relaxed three-course dinner served in the Eatery, or an outdoor braai around the pool and Glass Room, subject to weather and availability.

Drinks are Not Included in the Package

Still and sparkling water, tea and coffee served during conference breaks are included.

CORKAGE

Corkage is permitted at a ratio of one bottle per four guests.

Wine: R120 per bottle | MCC: R150 per bottle



PACKAGE RATES

TWO-NIGHT ACCOMMODATION	Low Season <i>01 May to 31 Aug.</i> R109 800	High Season <i>16 Jan. to 30 Apr. 01 Sept. to 14 Dec.</i> R215 000	Peak Season <i>01 Jan. to 15 Jan. & 15 Dec to 31 Jan.</i> R257 400
CONFERENCE MEALS*	R23 400	R23 400	R23 400
TWO-NIGHT CONFERENCE PACKAGE	R133 200	R238 400	R280 800

*Conference meals are calculated at R1 950 per delegate and based on 12 overnight guests.

Additional day delegates attending the conference are charged at R1 950 per person. This rate includes the full conference catering package, including the mid-morning break, two-course lunch, afternoon tea break, pre-dinner canapés and Cocktail of the Day, and a three-course dinner.

Conference capacity: Up to 40 delegates in the Glass Room.
Accommodation: 12 guest suites with king-size beds that can be configured as twin beds. Maximum overnight capacity: 24 guests.

Seasonal dates may vary and are subject to confirmation.

Optional Experiences & Add-Ons

Enhance your conference with a selection of experiences and additional services, available at an additional cost:

- Cheese & Port nightcap: R300 per person
- Additional food and beverage
- Additional conference setup requirements
- Airport transfers
- Shuttle services beyond the included offering
- Additional accommodation



ARRIVAL & DEPARTURE

Check-in: 15:00

Guests are invited to settle into their suites, enjoy the hotel lounge, take a dip in the heated pool or explore the nearby coastline before the evening's programme begins.

Pre-dinner canapés & Cocktail of the Day:

17:00–18:00

The first evening can be arranged as a relaxed braai around the pool or an in-house dinner. Alternatively, the hotel's shuttle service can be arranged for dining in Simon's Town, Noordhoek or Kalk Bay, subject to availability and applicable charges.

Breakfast: 07:00–10:00

Check-out: 10:00

Conference timings can be tailored around your meeting agenda and programme requirements.

PACKAGE DETAILS & VENUE GUIDELINES

NOT INCLUDED

- Drinks, other than specified conference water, tea and coffee
- First-night dinner or braai
- Cheese & Port nightcap
- Additional food and beverage
- Additional setup requirements
- Transfers outside a 10 km radius
- Gratuity
- Any other services or requirements not expressly stated as included

*A **12.5% gratuity** will be added to all food and beverage charges.

VENUE GUIDELINES

For the comfort, safety and preservation of the property:

- The venue closes at midnight.
- Fire dancers, smoke machines, hazers and fire pits are not permitted.
- Confetti cannons and sparklers are not permitted.
- Any draping or fabric extending beyond 10 metres must be fire retardant.
- Emergency exits must remain unobstructed at all times.
- Permanent fixtures may not be installed.

CONFIRMING YOUR CONFERENCE

A **20% non-refundable deposit** is required to secure the booking.

Full payment is required **30 days prior to arrival.**

Standard Terms & Conditions apply.



TINTSWALO
SUMMER HOUSE

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Scan Me

A HOUSE OF STORIES,
ADD YOURS.