

CASA REPUBLICA BARRANCO BOUTIQUE HOTEL

# INTERNAL SANITATION PROTOCOL TO PREVENT COVID-19 ACCOMMODATION & FOOD



# SANITATION PROTOCOL CASA REPUBLICA BARRANCO BOUTIQUE HOTEL

# 1. GENERAL RULES

Handwashing with frequency.

The use of protective masks is mandatory in the public areas, as the use of Personal Protective Equipment (PPE's) according with the need of the activity.

Promote respiratory etiquette when coughing and sneezes are observed.

Enforce physical distancing of at least 2 meters (6.5 feet).

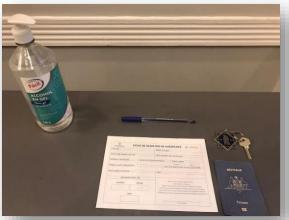
Alcohol in gel 70% is distributed in the entrance of the hotel and in all the points with human transit, as well as hand washing platforms with liquid soap and disposable paper towel, besides the trash bin without manual activation.

Increase the frequency of sanitizing of the areas with greater flow of people, including bathrooms.

Increase the natural ventilation of all areas, with windows and doors open as often as possible.

The temperature of all employees will be measured constantly.







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# 2. FRONT DESK

**Check-in:** The registration of the guests will be filled up previously with the information provided by the travel agency, only signature of the guests will be necessary.

Passports or ID's will be kept in front desk, and given back to assigned rooms into an envelope previously disinfected.

Temperature will be taken to all the guests at the entrance of the hotel. In case to show a temperature higher than 37,5°C, this information will be given directly to the guest and report to the travel agency in order to be aware of a suspicious case of COVID-19.

**Check-out:** The hotel bill will be delivered for analysis directly in the room in the night before the checkout. In case of divergence, the guest should call to the front desk.

All employees will have masks and will sanitize their hand in a visible way, before and after interacting with each guest.

Alcohol gel dispensers will be available at the front desk for all guests.

All the equipment or resources that are lent to the guests, such as hair dryers and electric adaptors, will go through a thorough process of sanitizing after each use.

## 3. ROOMS

Sanitizing will be performed with open doors and windows, to facilitate the fresh air circulation and renovation.

All rooms will be subject to the deepest cleaning after each guest has checked out. When the stay is longer than seven (07) days, this cleaning will also be performed, even without the guest checking-out.



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The sanitizing of the rooms will be always made on the absence of the guest, with a solution of sodium hypochlorite at 0.2% or alcohol 70%.

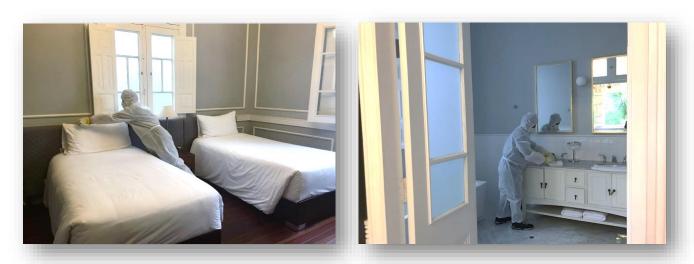
The employees that will perform the room sanitizing will be wearing protective masks and rubber gloves.

All the informative resources will be available on the desk of every room.

Cleaning and sanitizing in all the major points of contact in the room, such as keys, light switches, door knobs, AC & TV remotes, headboards, nightstands, chairs, safe, hair dryers, mirrors, telephones, lampshades, taps, toilet flushes & seats, bathroom sinks, clothing hooks and garbage bins.

The number of offered towels will be proportional to the number of guests.

The linen and towels change will be done, even without being used, when there is a check-out/check-in. The flow of removal of dirty laundry will be established to prevent the contamination of other surfaces. Pillows and mattresses are protected with waterproof covers and are sanitized at each check-out. In case of any suspicion or proof of contamination, the room will be sanitized with the deepest cleaning and will remain unavailable for at least, 24 hours.





# PROTOCOLO DE SANIDAD CASA REPUBLICA BARRANCO BOUTIQUE HOTEL

### 4. RESTAURANT

# Breakfast/ Lunch & Dinner / Room Service

The breakfast will be served in individual portions, wrapped in plastic and the hot menu will be available by demand. Also, one previous night the guest will have to fill up a paper selecting their menu for breakfast.

For lunch and dinner, the meals will be served in each plate and protected by cloches (plate coverings), available in the restaurant or in the room. In case of groups, a special menu will be offered for previous choosing.

The silverware, plates and glasses are sanitized with hot water and detergent, wrapped individually with paper napkins.

Restaurant tables and chairs will respect the minimum distance of 2 meters (6.5 feet), except for families. In case of pent up demand, we will work with pre-scheduling. All tables and chairs will be sanitized after being used by each guest.

# 5. BAR

The bar will be working in its regular schedule.

The guests will have to observe the rules of physical distancing of at least 2 meters (6.5 feet), except families. All glasses will be disposable during this special period.

The sunbeds, tables and chairs will be sanitized after each use and reorganized respecting the minimum physical distancing of at least 2 meters (6.5 feet).

Agglomeration will not be allowed.